

## FORMALITIES LETTER



\*OC000000005336043\*

UNITED STATES DEPARTMENT OF COMMERCE  
Patent and Trademark OfficeAddress: COMMISSIONER OF PATENT AND TRADEMARKS  
Washington, D.C. 20231

APPLICATION NUMBER	FILING/RECEIPT DATE	FIRST NAMED APPLICANT	ATTORNEY DOCKET NUMBER
09/597,297	06/20/2000	William J. Buisman	47004.000054

Thomas J Scott  
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Date Mailed: 08/18/2000

## NOTICE TO FILE MISSING PARTS OF NONPROVISIONAL APPLICATION

FILED UNDER 37 CFR 1.53(b)

## Filing Date Granted

An application number and filing date have been accorded to this application. The item(s) indicated below, however, are missing. Applicant is given TWO MONTHS from the date of this Notice within which to file all required items and pay any fees required below to avoid abandonment. Extensions of time may be obtained by filing a petition accompanied by the extension fee under the provisions of 37 CFR 1.136(a).

- The statutory basic filing fee is missing.  
*Applicant must submit \$ 690 to complete the basic filing fee and/or file a small entity statement claiming such status (37 CFR 1.27).*
- Total additional claim fee(s) for this application is \$126.  
■ \$126 for 7 total claims over 20.
- The oath or declaration is missing.  
*A properly signed oath or declaration in compliance with 37 CFR 1.63, identifying the application by the above Application Number and Filing Date, is required.*
- To avoid abandonment, a late filing fee or oath or declaration surcharge as set forth in 37 CFR 1.16(e) of \$130 for a non-small entity, must be submitted with the missing items identified in this letter.
- The balance due by applicant is \$ 946.

02/26/2001 SLUANG1 00000002 09597297

02 FC:101	710.00 OP
03 FC:103	126.00 OP
04 FC:105	130.00 OP
05 FC:199	40.00 OP

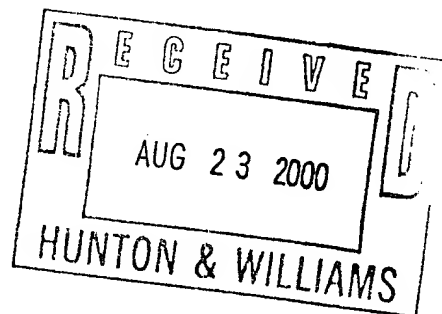
A copy of this notice **MUST** be returned with the reply.

Customer Service Center

Initial Patent Examination Division (703) 308-1202

PART 1 - ATTORNEY/APPLICANT COPY

DOCKETED : 8/28/00  
ACTION CODE : Oath, Fee, Signature  
BASE DATE : 8/18/00  
DUE DATE : 10/18/00  
DEADLINE : 2/18/01  
ATTORNEYS : TSS/SRB/SRB  
INITIALS : wj/vr



IN THE UNITED STATES PATENT AND TRADEMARK OFFICE

In re Patent Application of :

William J. BUISMAN, *et al.*

Serial No.: 09/597,297

Filed: June 20, 2000



Group Art Unit: 2721

Examiner: To Be Assigned

For: SYSTEM AND METHOD FOR CONVERTING  
INFORMATION ON PAPER FORMS TO ELECTRONIC DATA

**REQUEST FOR PETITION FOR EXTENSION OF TIME AND  
RESPONSE TO NOTICE TO FILE MISSING PARTS**

Attention: Box Missing Parts  
Assistant Commissioner for Patents  
Washington, D.C. 20231

Sir:

**REQUEST FOR PETITION FOR EXTENSION OF TIME  
PETITION FOR EXTENSION OF TIME UNDER 37 CFR § 1.136(a)**

Applicants respectfully petition the Assistant Commissioner for Patents for a four-month extension of time up to February 18, 2001, to respond to the Notice To File Missing Parts of Nonprovisional Application dated August 18, 2000.

Submitted herewith is a check totaling \$2396.00 (\$836.00 to cover the statutory basic filing fee and additional claim fees, \$1,390.00 to cover the fee for the four-month Extension of Time, \$130.00 to cover the filing of the enclosed late Declarations). Any deficiency in or overpayment of this fee should be charged or credited to Deposit Account No. 50-0206.

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**RESPONSE TO NOTICE TO FILE MISSING PARTS**

Responsive to the attached U.S. Patent and Trademark Office "Notice to File Missing Parts of Nonprovisional Application" mailed August 18, 2000, Applicants are submitting herewith an executed Joint Declarations for filing in the cited patent application, along with the required fee for late filing of the Declarations and statutory basic filing fees and additional claim fees. Accordingly, it is respectfully requested that a filing date of June 20, 2000 be granted to this application.

Respectfully submitted,

HUNTON & WILLIAMS

By:

  
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Dated: February 16, 2001